



The Phyllis J. Washington College of Education is home to the Departments of Teaching and Learning, Counseling and Educational Leadership as well as the University of Montana Safe Schools Center, the National Native Children’s Trauma Center, the Learning and Belonging (LAB) Preschool, and the Montana Digital Academy.

The College shapes professional practices that contribute to the development of human potential. Our individual departments play key roles in a comprehensive system for producing and disseminating knowledge that directly benefits people and our communities.

Hosting Your Event

The Phyllis J. Washington College of Education hosts a variety of events. The College has 8 class rooms, 3 atriums, 1 rooftop deck, 1 courtyard, and 1 auditorium. The spaces are primarily used for educational purposes but can be reserved for events when not in use for academic classes.

With an expansive, tri-leveled atrium shaded by old-growth pine trees, the College of Education is modern and comfortable. State of the art technology in classrooms and a rooftop deck overlooking the campus and Mount Sentinel make this an ideal setting for professional workshops and conferences. Along with strong wireless connection and a computer and projector in every room, multiple spaces also include polycom systems, projectors, smart boards, and flat screen TVs.

The Alice Lee Lund Instructional Auditorium (ALI), named in honor of the woman who earned both her bachelor’s and master’s degrees in education at UM before launching her career as a teacher, is a two-story auditorium designed to create flexible meeting space for 600 people. . This beautifully designed space allows the College to host large-scale education conferences and meetings.

If you are interested in reserving space at the Phyllis J. Washington College of Education for educational classes, please contact Timmie Lyon, Director of Operations at timmie.lyon@mso.umt.edu.

Rooms

| <i>Room</i> | <i>Capacity</i> | <i>Technology</i> | <i>Flexible</i> |
|---|--|--|-----------------|
| <i>ED 124</i> | 10 seated | Projector, Roll-down screen, computer | Yes |
| <i>ED 123</i> | 60 seated 80 standing | 3 projectors, 3 roll-down screens, computer, polycom | Yes |
| <i>2nd Floor Atrium The A. Warren and Betsy Ross Wilcox Learning Lounge</i> | 100 standing | 3 Flat screens, optional Bose Speaker | Yes |
| <i>ED 215</i> | 35 seated | 1 projector, roll-down screen, computer, polycom | Yes |
| <i>ED 241</i> | 50 Seated 70 standing | 2 projectors, 2 roll-down screens, computer, polycom | Yes |
| <i>Rooftop Deck</i> | 50 seated 60 Standing | optional Bose Speaker | Yes |
| <i>3rd Floor Atrium The LeSuer-Minifie Collaboration and Learning Lounge</i> | 100 standing | optional Bose Speaker | Yes |
| <i>ED 313</i> | 35 seated | 1 projector, 1 roll-down, polycom, computer | Yes |
| <i>ED 314</i> | 35 seated | 1 projector, 1 roll-down screens, polycom, computer | Yes |
| <i>ED 334</i> | 48 seated 66 standing | 2 projectors, 2 roll-down screens, polycom, mic | Yes |
| <i>ED 352</i> | 30 seated 50 standing | 1 screen, 1 video conferencing system | Yes |
| <i>ALI Auditorium</i> | 500 seated 900 standing 300 w/round tables | 2 projectors, 2 roll-down screens, 1 computer, 1 mic, 2 lapels | Yes |

*Academic classes are prioritized in classrooms over any ad hoc event. Prioritization after academic classes is as follows:

1. Internal PJW College use
2. University Academic Use (events hosted for UM campus that are free)
3. University Use (events hosted for community and registration fee's charged)
4. Student Group Use
5. Community Use

Usage Rates

| Rates Effective September 2019 | ALi Auditorium | Classrooms | Atriums | Patio/Deck |
|--|----------------|------------|---------|------------|
| Internal College Use (Homecoming, Scholarship Reception, Staff Meeting, Graduation etc.) – No Fee | \$0 | \$0 | \$0 | \$0 |
| University Use | \$400 | \$38 | \$38 | \$50 |
| University Use– College Sponsored (see college sponsorship for criteria) | \$0 | \$0 | \$0 | \$0 |
| Non-profit Use | \$720 | \$68 | \$68 | \$90 |
| Non-profit Use – College Sponsored (see criteria for college sponsorship) | \$400 | \$38 | \$38 | \$50 |
| Public Use | \$920 | \$76 | \$76 | \$100 |

College Sponsorship:

The PJW College of Education continuously works to produce and disseminate knowledge in the areas of education, leadership, counseling, and trauma-informed practices to learners in a diverse society. For college sponsorship, your event must align with department or unit priorities and have an identified sponsor within the college.

If you would like to request a College Sponsorship, applications are available in the Dean’s office M – F 8:30 AM – 5:00 PM or can be requested via email from timmie.lyon@mso.umt.edu. Applications should be submitted 8 weeks prior to your event.

Usage Fees:

Room Usage fees are intended to support the upkeep of the Phyllis J. Washington College of Education facility and are based on the fee schedule listed above. The usage fees do not include setup, breakdown, cleanup, catering, technology, equipment, or event facilitation fees.

For a comprehensive quote, contact **Montana Event Services** at (406) – 243 – 4119 or go to: <https://www.umt.edu/mteventservices/contact/default.php>.

For more details on the usage fee contact Timmie Lyon, Director of Operations.

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Event Scheduling

To schedule an event contact UM Conference and Event Services at (406) 243-4119 or ces@umontana.edu to check availability.

To schedule a class contact Timmie Lyon, Director of Operations at (406) 243-4911 or timmie.lyon@mso.umt.edu to check availability.