The PEC meeting was called to order at 4:00 by Dean Bobbie Evans. Dean Evans welcomed the attendees.

I. Welcome and PEC Bylaws
Dean Evans noted that the bylaws discussed at the previous meeting have not been accepted formally by the PEC. John Matt moved that the PEC adopt revised bylaws, motion seconded by Bill McCaw. Dean Evans called for a vote and the motion to adopt the revised bylaws passed unanimously. Dean Evans spoke to the importance of addressing Indian Education for All prior to and during the Accreditation visit, and then turned the floor over to Trent Atkins for a more extensive discussion of Action Activity Reports.

II. Action Activity Reports
Trent Atkins reminded the PEC of the importance of the Action Activity Reports: they will be an integral part of the Assessment System and gaps will be noticeable. Trent noted that a webcast was available for anyone having trouble with the Action Activity Reports (AAR), and also covered the importance of content area detail and use of clinical data in the AAR. He called for feedback on the AAR and Assessment System, and spoke about the importance of the Program Highlights section. Bill McCaw joined this portion of the meeting with a visual for completed AAR and emphasized the criticalness of closing the assessment gap with the AAR. Bill and Trent reminded the committee of the tight deadline, with reports being due on Monday, April 8, 2013.

III. Accreditation Updates
Dean Evans informed the committee that the initial report from the State Board of Examiners identified an issue with Indian Education for All (IEFA). The State Team takes in all available information and uses external reviewers to create reports. Many reports received back noted a lack of focus on IEFA in syllabi. Increased emphasis and action on how IEFA is addressed is necessary. A form was passed out to the PEC with specific questions related to IEFA in curriculum; this form will need to be completed by Thursday, March 28, 2013 so it may be posted to E-PAS. Bill McCaw expanded on Dean Evans information, noting that artifacts may be sent in any form (hard copy or electronic), and that Essential Understandings
should guide the reporting of IEFA in Assessment, Artifacts, and Programs. Trent noted that while not every course needed to address IEFA, certainly every program must address IEFA. Dean Evans spoke confidently about the array of ways in which IEFA is addressed in content areas. She also noted that an IEFA-specific roundtable will be held on the Sunday of the BOE visit.

Associate Dean Susan Harper-Whalen spoke about the site visit agenda, pending approval from BOE Chair, State Co-Chair, and the State Coordinator. Susan welcomed any new contributions to any section of the agenda. She also reminded the PEC that IEFA language would need to be more explicit; the BOE is seeking a specific set of criteria and the more we can share, the more likely we are to cover the criteria they are seeking. Susan noted that the agenda will begin formally on Sunday, April 14, 2013 at 1:00 PM. We will welcome the BOE with a reception, roundtable discussions and a digital poster presentation. Sunday will be a great time to showcase student work. Monday will be a very busy day, with teams on campus and in schools; lots of events are being offered so the BOE has flexibility in their activities. Susan emphasized the role of faculty in addressing all BOE needs; Susan asked that the PEC bring hard copies of all relevant material (rubrics, student work, PowerPoint’s, etc.) so they are self-contained founts of information. Open sessions will be held for all PEU faculty to join, per BOE request. Tuesday, April 16, 2013, will be the closing session for the BOE. Susan asked that everyone be ready to participate, as the brevity of the visit requires lots of information to be readily available.

Dean Evans wrapped the meeting with a word of confidence in our momentum thus far, and encouraged the PEC to complete this Accreditation cycle strong. She noted that while contingency plans are being made, we should stay the course with our improvements in resources and governance while being positive about the future.

Meeting was adjourned by Dean Evans at approximately 5:00 PM.

Next Meeting: 4/22/2013

Handouts
- Site Visit Agenda

Attachments/Artifacts
- Attendance
- Indian Education for All Report